

2025 VACANCY

PRIVATSCHULE
SWAKOPMUND



Carpe Diem

DEPUTY PRINCIPAL

Private School Swakopmund (PSS) is an integrated and innovative institution which seeks to prepare our students for life in accordance with the Baden Württemberg (Vorschule to Gr. 7) and the Cambridge International Curriculum (Grade RR to A-Levels). Our school recognises its role as the embodiment of a community-family. While pursuing educational excellence, we also strive to offer a form of 'family support' to our students. This support ensures they are well-equipped to respond positively to educational challenges and opportunities.

Due to school growth and the need for timely succession planning, PSS is seeking to employ a Deputy Principal. This role involves overseeing and leading the academic operations of both the High School and Primary School. Responsibilities include ensuring efficient planning, staff development, quality assurance, performance management, and educational innovation. Additionally, the Deputy Principal will play a crucial role in developing or considering further income streams and/or educational services.




REQUIREMENTS

We would expect that the successful candidate possesses the following qualifications, experience and competencies:

- A **degree (preferably a post graduate degree) plus a teaching qualification or a 4-year teacher's diploma with considerable leadership experience**; as well as preferably:
- Sound **educational leadership** (management) experience (guideline: minimum 7-10 years);
- **Excellent communication skills** in English (written and spoken);
- **Proven problem-solving skills** and a proven track record in managing conflict as part of the personal skill-set of the successful incumbent;
- Sound **pedagogic vision to teach the 21st century child** using “whatever it requires” to get students of all age groups to love to learn and to efficiently use information learnt in solving academic, as well as life challenges;
- A **proven track record of leading academic staff** in a school where **Secondary Cambridge International Curriculum** is being taught. The successful incumbent should be aware of the complexities and how to deal with the challenges of a Cambridge High School, which prepares students for, and runs a public Examination Centre where, IGCSE, AS and A-Level examinations are taken. Preference will be given to candidates who are qualified and have taught Sciences and/or Mathematics in High School.
- A demonstrated ability to **innovate and apply new techniques and approaches** to foster an interactive and engaging classroom experience.
- **Proficiency in German** would be advantageous, although it is not a prerequisite.
- **Experience with educational platforms** like Moodle, along with familiarity with various educational apps and systems that enhance management and educational efficiency, including the use of artificial intelligence in education.

AT OUR SCHOOL WE VALUE COLLEAGUES WHO

- Make a positive contribution to our **Team Spirit** and are involved in school life;
 - are **enthusiastic and passionate** about being a teacher and mentor to students and colleagues;
 - are **innovative and flexible** in the ways that they teach;
 - are prepared to **contribute to school activities**;
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- are **loyal to, and enthusiastic** about our school, its students, and their team of colleagues; and
- who, through interest in students and their field of study, go the proverbial **extra mile** for their team and for their students.

Applicants should preferably be Namibian citizens or have the right to permanently reside and work in Namibia (permanent residence or right of domicile).

Interested candidates are invited to submit a confidential application, which should include a letter of application, a curriculum vitae, certified copies of academic and professional qualifications, proof of employment and exposure to a Cambridge International stream or school. Applicants should also include proof of Namibian citizenship or proof that they may permanently work and reside in Namibia. If you are interested in working in a dynamic team and school environment, you are invited to submit your application by **electronic mail only** to The Chairperson, School Board, Private School Swakopmund at vacancies@pss.com.na

Shortlisted candidates must consent to a selection process appropriate for the seniority of this position, which will include psychometric assessments and other established personal evaluation techniques.

DUE DATE FOR APPLICATIONS

Applications should be submitted before or on: **15 October 2024**
Envisaged commencement date: **1 January 2025**

Please note that only shortlisted candidates will be notified.

Private School Swakopmund
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